

**CONFIDENTIAL**

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21 November 1951

TR(C) BULLETIN NO. 12


SUBJECT: TRC Policy Concerning Release of Student Notebooks

1. For information and guidance, the following policy concerning the release of student notebooks by TRC was established in a Covert Training Advisory Committee meeting held on 18 October 1951:

A. TRC will maintain all student notebooks in its files for use within the facilities of TRC for a period of six months.

B. When specifically requested by OSO or OPC, TRC will retain student notebooks in its files in excess of six months for those individuals who are to receive overseas assignments immediately following their completion of training.

C. Student notebooks will not be released for dispatch to overseas stations except where unusual circumstances exist and appropriate security controls are established by the operating offices.

  
Assistant Director of Training (Covert)

Distribution: TR(C) Branch and Staff Chiefs

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NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

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Date: 12/27/77

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